

## Health and Wellbeing Board

---

### **MINUTES OF THE HEALTH AND WELLBEING BOARD MEETING HELD ON 28 NOVEMBER 2024 AT KENNET ROOM - COUNTY HALL, BYTHESEA ROAD, TROWBRIDGE, BA14 8JN.**

#### **Present:**

Cllr Richard Clewer, Dr Nick Ware, Kevin Peltonen-Messenger, Lucy Townsend, Cllr Gordon King, Kate Blackburn, Claire Thompson and Stephen Ladyman

#### **Also Present:**

Val Scrase, Caroline Holmes, Emma Higgins, Carolyn Beale, Tony Mears and Craig Dibrin

---

#### **51 Chairman's Welcome and Introductions**

The Chairman welcomed everyone to the meeting and asked those present to introduce themselves.

#### **52 Apologies for Absence**

Apologies were received from:

Cllr Laura Mayes

#### **53 Minutes**

The minutes of the previous meeting on 11 July 2024 were presented for consideration.

#### **Resolved**

**The Wiltshire Health and Wellbeing Board approved and signed the minutes of the previous meeting held on 11 July 2024 as a true and accurate record.**

#### **54 Approval of Notes and Recommendations from 26 September 2024**

The Board considered the notes and recommendations from 26 September 2024.

Due to the scheduled meeting not being quorate, no official resolutions could be made, therefore recommendations were read out for the awareness of attendees, although no official debate or action was held or taken.

The link to the agenda, agenda supplement, reports and notes for 26 September 2024 was included in the agenda.

## **Resolved**

To approve and sign as a correct record the notes from 26 September 2024 and approve the following resolutions:

### **Better Care Plan - standing update**

- i) Note the quarterly report submitted to the national team on 29 August 2024 (Appendix A).**
- ii) Note a verbal update on the investment agreed at cabinet in community health services and the related ICB procurement (see links under background papers)**
- iii) Note a verbal update on the refresh of a s75 agreement between BSW ICB and Wiltshire Council**
- iv) Note the latest performance in delivery against indicators in the Joint Local Health and Wellbeing Strategy (appendix B)**

### **BSW Implementation Plan**

- i) To note the update**

### **SEND AP and Inclusion Strategy**

- i) To note the update**

### **Gypsy-Roma-Traveller-Boater Strategy**

- i) Note the findings of the review of the Gypsy, Roma, Traveller &Boater Strategy (2020-2025);**
- ii) Note progress against the current strategy, and areas for development;**
- iii) Encourage partners to work with Wiltshire Council: to raise awareness of the community's needs, and to further develop the aims and objectives for a new Strategy; and**
- iv) Request an update report from officers on the development of the Strategy.**

### **Wiltshire Community Safety Partnership Update**

- i) To note the update**

## **55 Declarations of Interest**

There were no declarations of interest.

## **56 Public Participation**

The Board was informed that a written response was provided to a follow up question made on 26 September 2024 and was included in the agenda pack.

## 57 **Chair's Announcements**

The Board's attention was drawn to the following developments which were included in the agenda pack:

- **Wiltshire's Director of Public Health Annual Report 2023/24**
- **SEND & CQC Inspections Update**
- **Joint Chief Executive announced for new hospital collaboration**

## 58 **Community Services and Hospitals**

Caroline Holmes and Val Scrase delivered a presentation, which updated the Board on the work of the BSW Integrated Care Board on community-based care. The presentation was included in the agenda.

The presentation described the vision and aims of the BSW ICB and plans to implement a digital "front door" and self-referral into the system of community-based care to ensure more personalised care. The three priorities for mobilisation were also shared:

1. Building a strong BSW ICB system leadership and governance framework
2. Ensuring a seamless, safe transition
3. Establishing a route to transformation

Members of the Board expressed confidence in the metrics of the plan and noted the detail of the presentation. Members suggested that the public specifically focus more on hospital waiting times and other headline statistics and therefore regular reports on how the plan is progressing and how the culture could be shifted was very important. It was also highlighted that senior staff need to be reassured that as care shifts, their roles are secure, so that staff retention is maintained, and the system remains stable.

The Board echoed the need for different areas of the overall health system remain connected and collaborate through any transitional periods to maintain high standards of primary care.

During debate, the following was clarified for Board members:

Staff would be retained through awareness of their future and excitement over the future of care and their role in it. It is important that different areas work together to ensure the system remains stable during transitional periods.

Approaches would be data driven and progression assessed against data analysis. There was a focus on providing an evidence-based approach.

Funding and infrastructure were clarified as available to enable the initial steps and begin the transformation of care.

Prevention was a key priority, of both Wiltshire Council, the Board and its groups. The evidence was showing that, whilst early in the process, the approach was starting to filter through and as it builds, it was important the determination is maintained from all parties. Members highlighted the amount of discussion beginning to take place around prevention and that the culture and discussion around primary care was changing.

It was clarified that funding, whilst being desired to shift to prevention and community-based care, it was important to note that acute services also did not have the funding it needed and therefore it would be dangerous to assume funding could be shifted without significant consequences to acute services.

### **Resolved**

#### **To note the update**

#### 59 **HomeFirst**

Helen Henderson briefly introduced the report to update the Board on the insourcing of HomeFirst from Wiltshire Health and Care and invited any questions.

During debate, the following was clarified for Members of the Board:

It was clarified that staff would be reassured of their roles as any change occurs. HomeFirst was described as joint funded with a network of teams that provides various services and roles which was not expected to significantly change.

### **Resolved**

#### **To note the update**

#### 60 **Better Care Plan - standing update**

Helen Mullinger briefly introduced the standing update on the latest developments implementing the Better Care Plan. Helen described Quarter 2's reporting as slightly different to Quarter 1, and formally introduced Q2's report to the Board and welcomed any questions and comments

The Board welcomed the report, and it was clarified that the template for reporting would likely remain the same, although the narrative planning and

timescales attached to this would be changing in the future and the Board would be updated on this further in the future.

### **Resolved**

**To note the quarter two report submitted to the national team on 31 October 2024 (Appendix A).**

#### **61 Neighbourhood Collaboratives**

Emma Higgins briefly introduced the report and gave a presentation to update the Board on Neighbourhood Collaboratives and specifically the Well Farmers for Wiltshire Pilot.

The full report and details of the pilot were available in the report attached to the agenda, and the presentation attached to the minutes.

The Board welcomed the report, the success of the pilot and all the learning achieved. The Board described the report and pilot as significant evidence in the case for prevention and especially in communities where trust was paramount the amount achieved was described as fantastic.

### **Resolved**

**To note the update**

#### **62 Safeguarding Vulnerable People Partnership**

Lucy Townsend, Chief Executive, and Julie Upson introduced the SVPP Annual Report 2023-2024 and gave a presentation before inviting questions from the Board. The full report was attached to the agenda and presentation attached to the minutes.

The Board thanked Julie for a very comprehensive and detailed presentation.

### **Resolved**

**That the Board:**

- i) Notes the publication of the SVPP Annual Report**
- ii) Agrees to support the work of the SVPP**

#### **63 Healthwatch Wiltshire Annual Report**

Kevin Peltonen-Messenger introduced the Healthwatch Wiltshire Annual Report 2023-2024.

Kevin described Healthwatch Wiltshire as the local independent consumer champion for health and social care, providing the bridge between those using health and care services and sharing their experiences with decision makers to

inspire change. The annual report gives an overview of Healthwatch Wiltshire's work including:

- Improving mental health services for autistic people
- Improving hospital complaint processes
- Working with Eastern European and Boating communities.

The full [report](#) can be found here.

The Board thanked Kevin for the report and wished to ensure the relationship between the Council and Healthwatch remained, and that engagement continued from both sides.

It was clarified that scrutiny and comment would always be welcomed and Healthwatch wished to continue working with partners and influence change in Wiltshire.

### **Resolved**

**That the Board:**

- i) Note the key messages from the annual report**
- ii) Confirm its commitment to understanding the voice of local people and ensuring this voice is a key component of future commissioning.**

### 64 **Date of Next Meeting**

The next meeting will be on 30 January 2025.

### 65 **Urgent Items**

There were no urgent items.

(Duration of meeting: 10:00am – 12:40pm)

The Officer who has produced these minutes is Max Hirst - Democratic Services  
Officer of Democratic Services, e-mail [Max.Hirst@wiltshire.gov.uk](mailto:Max.Hirst@wiltshire.gov.uk)

Press enquiries to Communications, direct line 01225 713114 or email  
[communications@wiltshire.gov.uk](mailto:communications@wiltshire.gov.uk)